TOM MBOYA UNIVERSITY
KNOWLEDGE FOR SUSTAINABLE INNOVATION ENTERPRISE

OFFICE OF THE VICE-CHANCELLOR

ATTENTION!

TOM MBOYA UNIVERSITY STUDENTS

Following a Presidential directive to have all fees/revenue processed through a single payment gateway (222222), the university management has reengineered the process of fee/revenue collection within the institution. See below for a detailed guide to the solution:

1. Log in to the **Student Portal.**
2. On the left side of your screen, locate **Main Navigation** then click **Financials.**
3. Choose **Fees Payment.**
4. On the Fees Payment Page you will find **Fee Balance** displayed (Ensure you have billed yourself by registering for the semester).
5. Enter the amount to pay including a Ksh.50 Service Fee then click **Pay.**
6. The page that follows displays your **name** and **phone number** as per the ERP system. In addition, it displays the under-listed methods of processing the fee payment:
    i. **M-pesa** – This allows you to enter your Mpesa PIN on your phone to process the payment.
    ii. **Pesaflow Direct –** This allows you to enter a mobile number and your Mpesa PIN to process payment.

iii. **KCB KES –** This provides you with a **reference number** to use when processing your payment on your mobile/online banking or cash deposits at the bank.

iv. **Airtel Money -** This allows you to enter your Airtel Money PIN on your phone to process the payment.

7. When the payment process is completed using the above-mentioned channels, you will receive an SMS notification and your student fee statement will immediately reflect the paid amounts.

In addition to the above process a USSD Menu is under development and once completed will be communicated. The platform will in addition to fee payment, provide a channel for payment for other services such as cafeteria sales.

Given any challenges you experience within this process please reach out through the email helpdesk@tmu.ac.ke, including our student admission number and contact.

Yours faithfully,

Prof. Charles Omondi Ochola, PhD
Ag. VICE-CHANCELLOR